

DUNDEE MILLPARK PAVILION RENTAL AGREEMENT

Thank you for choosing our park and pavilion for your event!

The pavilion rental fee is \$100. If you require electricity there is an extra \$25 charge. The Millpark has available heavy-duty plastic curtains to enclose the pavilion in case of inclement weather. The charge for the curtains is \$150. Someone from Millpark will hang the curtains prior to your event and take the curtains down afterward. If the curtains are not damaged, you will receive \$50 back via the address you provide below. We do NOT provide a garbage service. You must bring your own garbage receptacles and bags. You are responsible for cleaning up and taking the garbage with you when you leave. Clean up is expected on the same day as your event. There is a \$50 garbage/cleaning deposit required. If you clean up the event area and take your garbage with you when you leave, you will receive the \$50 deposit back via a check mailed to the address below. We provide a portable toilet (May through October). Parking at the pavilion is limited to 5 vehicles. There is additional space available on the upper west side of the Mill. If you require reserved parking in the upper lot, please let us know.

DATE OF YOUR EVENT: _____

EXPECTED START TIME: _____

EXPECTED STOP TIME: _____

DO YOU REQUIRE ELECTRICITY? _____

DO YOU WANT TO RESERVE THE CURTAINS? _____

PRIMARY CONTACT PERSON NAME AND PHONE NUMBER: _____

ALTERNATE CONTACT PERSON NAME AND PHONE NUMBER: _____

ADDRESS FOR MAILING PURPOSES: _____

ARE YOU REQUESTING ADDITIONAL PARKING? _____

Signature _____ **Date** _____

For Internal Use Only:

Pavilion \$ _____

Electricity \$ _____

Garbage Deposit \$ _____

Curtains \$ _____

Curtain Deposit \$ _____

TOTAL DUE \$ _____

TOTAL REFUNDED \$ _____